

Player Guide to setting up multiple MySquash accounts with the same email address

February 2024

Contents

| 1. Using the Welcome Email | 2 |
|--|---|
| 2. Add new players to an email address with an | |
| existing MySquash profile | 9 |

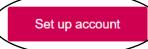
1. Using the Welcome Email

- All players with an iSquash profile as a current club member should have received a MySquash welcome email, if their email address is correct in iSquash.
- If you still haven't received the email, send your first name, last name, DOB and correct email address to support@squashnz.co.nz. Squash NZ will update your account and resend you the welcome email.
- A welcome email for each individual player should have been received to the email address recorded
- Open the email for the first player and click on 'Set up account'

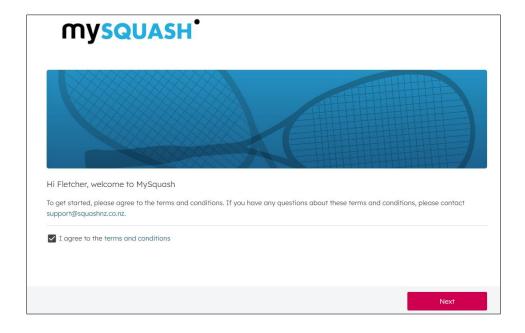
As a current squash player in New Zealand, a MySquash account has been set up for you.

Please note that for the 2024 season, graded players will still require their iSquash profile to view and enter tournaments, and view interclub draws and results.

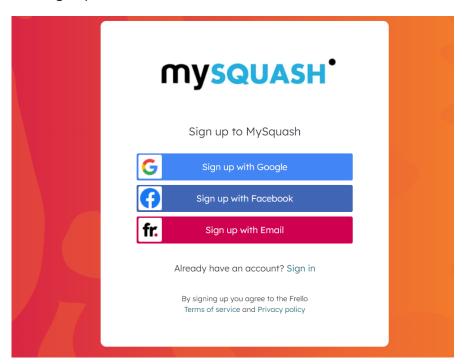
To get started, please set up your account by clicking on the link below:



- Tick the 'I agree to the terms and conditions' box
- Click 'Next'



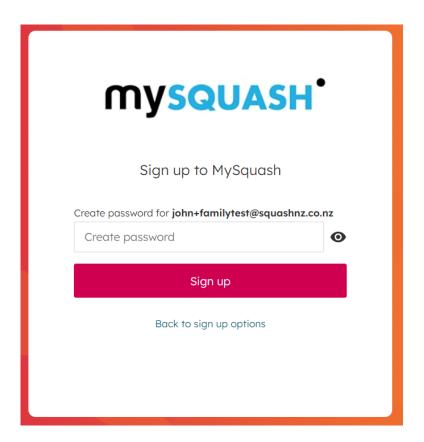
• Click on 'Sign up with Email'



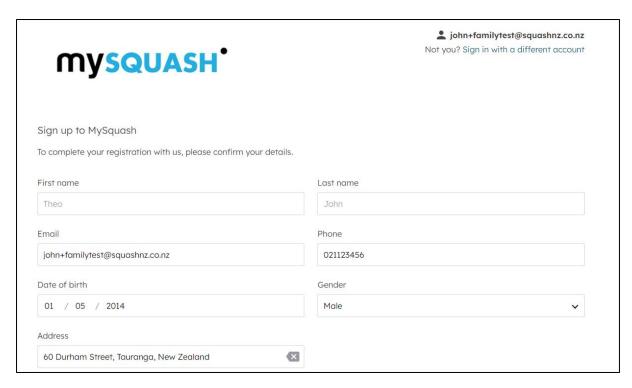
- Enter your email address that you received the welcome email from
- Click 'Continue

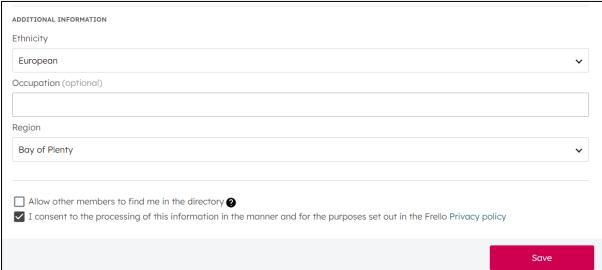


- Create a new password for your account and type it into the box
- · Click 'Sign up'

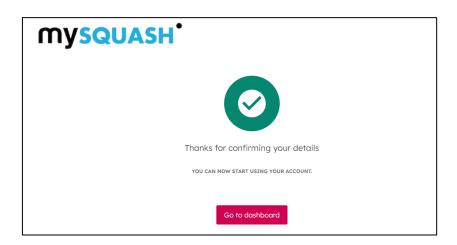


- Complete your details in all the fields
 - o Ethnicity is the ethnic group you feel you most closely identify with
- Select if you wish to be shown in the directory, which can allow other players to contact you. This is great if you're looking for more players to play against. You can select whether to have your email, phone, or both available in the directory in the 'Profile' page once you've completed the registration
- Click 'Save'

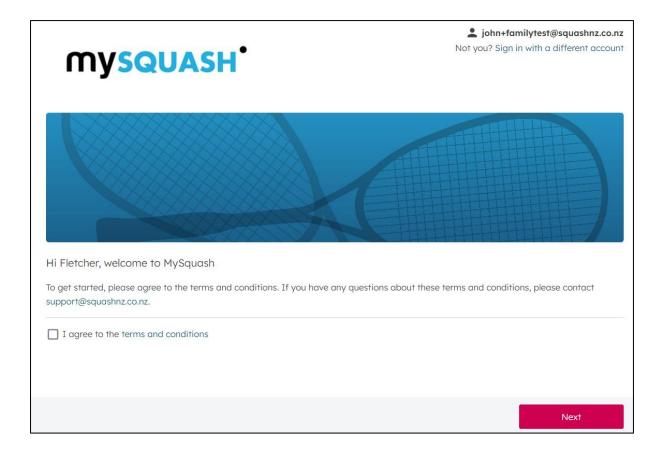




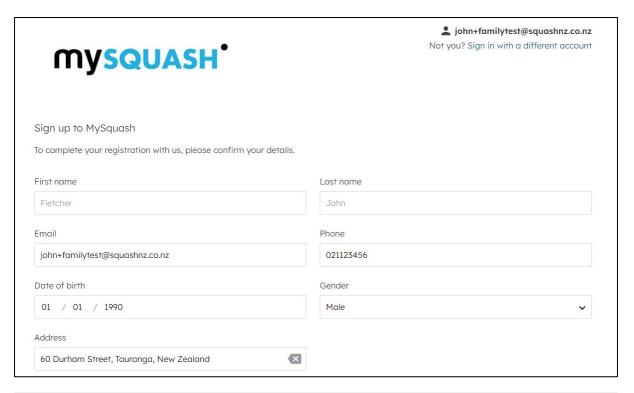
• Click 'Go to dashboard'

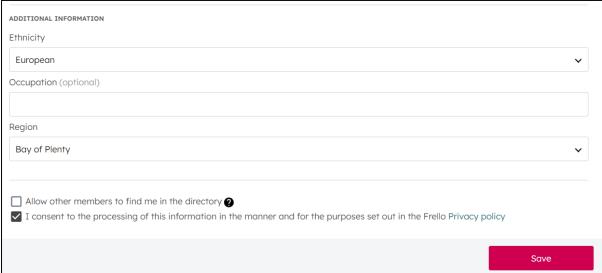


- Open the welcome email for the second player and click on 'set up account'
- You'll notice in the top right it will display the email address that you are signing all players up with
- Tick the 'I agree to the terms and conditions' box
- Click 'Next'

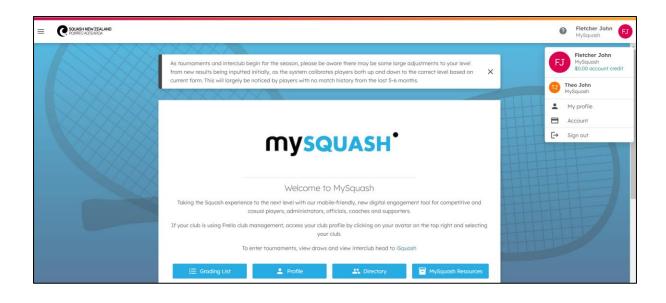


- Complete the details of the player you are setting up the account for in all the fields
- Click 'Save'





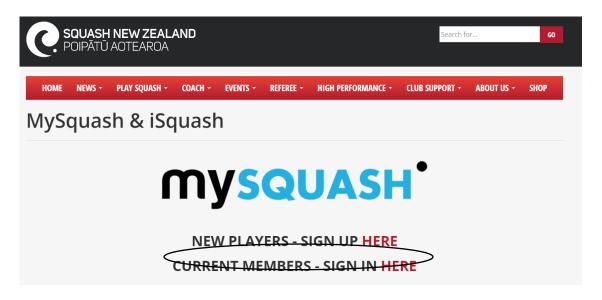
- You will be taken to the MySquash home page
- To switch between the profile of different players, click on the circle in the top right corner. A menu will display listing the different profiles connected to the same email address



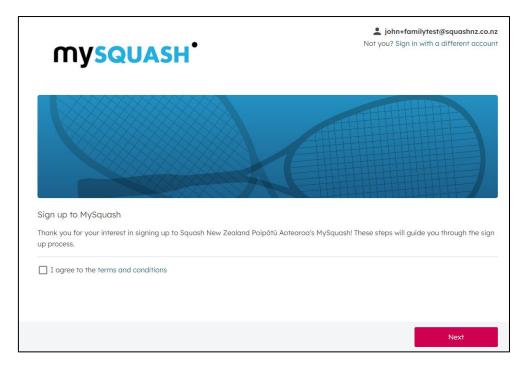
2. Adding new players to an email address with an existing MySquash profile

 Go to <u>www.squashnz.co.nz</u>, click on the MySquash button on the home page, and click on the New Player – Sign Up Here link

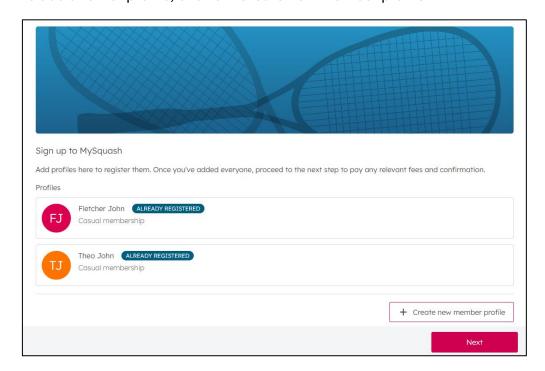




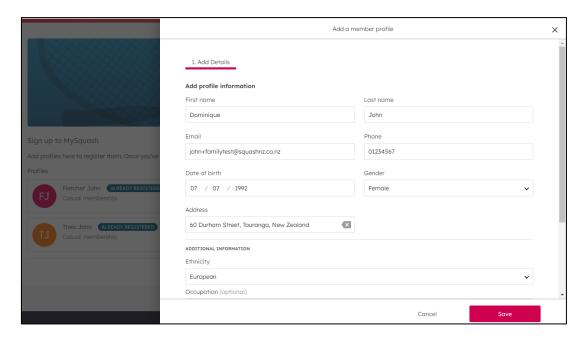
- Tick the 'I agree to the terms and conditions' box
- Click 'Next'



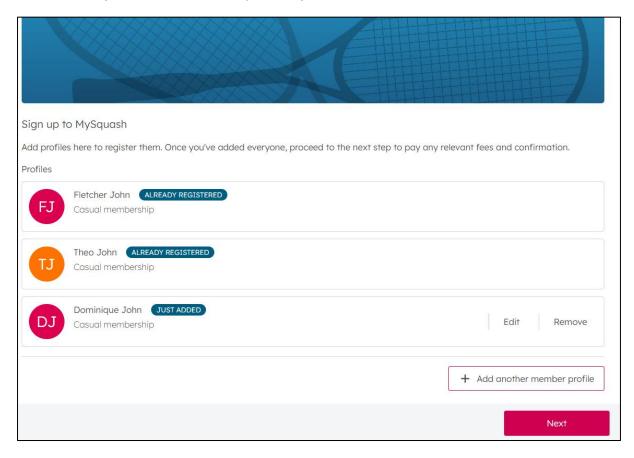
- If you were not already logged into MySquash, you will be asked to sign in. Do this using your email address for new profiles to be linked to the same email
- You will see a list of other profiles already created using the same email address
- To add another profile, click on 'Create new member profile'



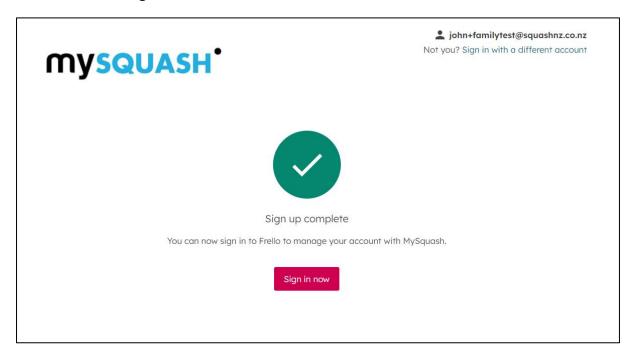
- Add the profile information for the new player
- Click 'Save'



• Once you've added all the profiles you wish to create, click 'Next'



• Click on 'Sign in now'



- You will be taken to your MySquash home page, and you can click on the circle in the top right corner to see the new profile added
- · Click on another profile to switch to that player

