



**Squash New Zealand**  
**Lead Coach / Manager - Elite Junior Girls and World Junior Womens Team**  
**Job Description**

**Desired Attributes**

The following are some of the attributes Squash New Zealand requires in the Elite Junior Girls and World Junior Girls Team Lead Coach:

- Excellent Leadership and Management skills
- Experience and knowledge of the High Performance Coaching environment and international squash.
- Highly motivated, energetic, results driven with a “can do” attitude
- Ability to effectively communicate with athletes, coaches, Squash New Zealand and support personnel
- Enjoy working within a team culture that is part of a wider team environment
- Ability to work calmly under pressure and with limited resources
- Capacity to adapt, be flexible and multitask
- Have personal integrity
- A comprehensive understanding of the Squash New Zealand Coach Development Framework
- The highest levels of personal integrity
- An understanding of the Coaching Process (Coach Approach)

**Key Tasks**

This position will require the Coach to:

- Work alongside the Squash New Zealand office with planning for the squad camps and the World Junior Championship event,
- Lead the delivery of all Elite Junior Girls Squad and World Junior Womens Team activity,
- Oversee the work of the appointed assistant coaches
- Provide player reports and feedback to Elite Junior Girls Squad and World Junior Womens Team members,
- Maintain regular contact with Elite Junior Girls Squad and World Junior Womens Team members, their parents and their coaches,
- Coach and Manage New Zealand junior squads at selected overseas events (this will include the World Junior Womens Championships 2017, Location TBC)
- Provide monthly reports to Squash New Zealand

Responsible to:

- Squash New Zealand Squash Director
- Squash New Zealand CEO

#### Key Relationships:

- Elite Junior Boys Squad and World Junior Mens Team Lead Coach
- Junior Development Squad Lead Coach
- Assistant Coaches
- Squad Athletes
- Support Personnel
- Squash New Zealand Squash Director
- Squash New Zealand National Coaching Director
- Squash New Zealand CE
- High Performance Panel Leader
- Squad Parents
- Athletes' Personal Coaches

#### Primary Objective

Providing leadership and support to create an environment for the Elite Junior Girls Squad and World Junior Womens Team members to develop and maximise their performances to achieve a podium position when representing New Zealand at the Junior World Championships 2017.

In particular, the Coach must agree:

- To conduct themselves in a proper manner so as not to bring themselves, their athletes, and Squash New Zealand into disrepute.
- Not to make, comment, issue, authorise, offer or endorse any public criticism or statement having or designed to have a prejudicial effect on the interests of the Squad or Squash New Zealand.
- To conduct themselves in such a manner as to obtain and maintain their best possible physical fitness and health to carry out their duties to the squad to the best of their ability.
- To abide by the Squash New Zealand Coaches Code of Ethics
- To undergo police vetting

The Coach will need to liaise with and work alongside Squash New Zealand's High Performance Panel Leader and Squash Director to coordinate the following.

#### 1. Pre - Camp

- Strategic planning of Elite Junior Girls Squad and World Junior Womens Team camp content, activities and schedule
- Communicate with all other support staff (assistant coaches, strength and conditioning coach, etc.) with regards to the Elite Junior Girls Squad and World Junior Girls Team camp activity
- Assisting with scheduled camp logistics
- Communicate decisions around players to be included or excluded for the upcoming camps to all relevant parties i.e. players, parents, coaches, SNZ office

## 2. During Camp

- Alongside the Elite Junior Boys Squad and World Junior Boys Team Coach, lead the delivery of all on and off court sessions during scheduled camps
- Provide advice, feedback, encouragement and support to all athletes during all camps
- Provide coaching services as agreed for the duration of the contract to ensure the athletes achieve their full potential

## 3. Post - Camps

Within seven days of each camp, the Coach must:

- Provide a written report containing feedback, advice, fitness testing results and targets and send directly to Elite Junior Girls Squad and World Junior Womens Team athletes, their parents and their personal coaches
- Within seven days of World Junior Girls Squad camps provide a written report containing feedback and advice on each player and send directly to the Squash New Zealand Squash Director

## 4. Between Camps

In order to monitor and provide on-going support to all Elite Junior Girls Squad and World Junior Girls Team athletes, the Coach is responsible for:

- Making personal contact via telephone with each squad member each calendar month,
- Requesting a training log from each squad member each calendar month,
- Providing a player report to Squash New Zealand on each squad member each calendar month.
- Review and comment on squad member's training logs
- Being the key point of contact for Elite Junior Girls Squad and World Junior Girls Team squad members, their parents and personal coaches.

## 5. Pre – World Junior Girls Event

- Strategic planning of World Junior Girls Team camp content, activities and schedule
- Communicate with all other support staff (assistant coaches, strength and conditioning coach) with regards to the Elite Junior Girls Squad and World Junior Womens Team camp activity
- Assisting with scheduled event logistics
- Ensure the squad is adequately prepared for the event itself
- Review and comment on squad member's training logs

## 6. During Event

- Lead the delivery of all on and off court sessions during event
- Provide advice, feedback, encouragement and support to all athletes during all event activities
- Provide coaching services as agreed for the duration of the contract to ensure the athletes achieve their full potential
- Ensure all team members abide by the rules and conditions of their selection
- Co-ordinate all training and pre-event activity at the venue

- Provide daily feedback to SNZ
- Ensure the event runs within the agreed budget and provide a financial reconciliation at the end of the event
- Act in a professional manner at all times and help in creating a team environment

#### 7. Post - Event

Within 30 days of the event, the Coach must:

- Provide a written report containing feedback and send directly to World Junior Womens Team athletes, their parents and their personal coaches
- Provide a comprehensive written report on the World Junior Womens Championship event and send directly to the Squash New Zealand Squash Director