



SNZ BOARD MEETING MINUTES

Date: Thursday September 14, 2017. 7:30pm, Conference Call

ATTENDANCE AND APOLOGIES

Apologies: Vaughan Utteridge for lateness

Attendance: Greg McKeown - Chair (GM), Linda Kenny (LK), Steve Dunbar (SD), Gareth Fleming (GF), Vaughan Utteridge (VU), Chief Executive (CE)

CONFLICTS OF INTEREST

None were recorded.

STAKEHOLDER INPUT

This provides an opportunity for SNZ board members to hear from constituent stakeholders directly.

MINUTES OF PREVIOUS MEETINGS

These will be confirmed at the next meeting.

ITEMS FOR DECISION

Item 1

SNZ Annual Plan and Budget 2017 / 2018:

The SNZ Key Priorities summary page and a draft Budget for 2017/18 had been circulated prior to the meeting.

The various projects and their proposed budgets were discussed with the following outcomes:

- a) That the Key Priorities page be updated to emphasise the 5-7 main initiatives (and any other updates accordingly)
- b) That a separate document provide a brief overall view of the plan and a clear description of the main initiatives, with their rationale clearly articulated, timelines, how they will be resourced and key Marking Our Game outcomes
- c) That the Budget be redrafted with recommendations for prioritisation of all new initiatives and BAU actions, with clarity around what are one-off 2017/18 commitments and what are ongoing and/or are likely to have effects on subsequent years' budgets.

Examples of possible Main Initiatives were:

The "Club 20" initiative (part of an Increasing Participation bundle)

A year-long marketing campaign, including taking special advantage of the CWG opportunity

Finalising the Facilities Strategy and progressing SNZ actions within it

Completing the Competition Review and taking action on Premier Events

High Performance (bundled activity)

Launching the Squash Foundation

IT Roadmap

Item 2

Competition Review:

Following further consultation and Board feedback the Competition Advisory Group provided an updated set of recommendations. The purpose of this discussion was to approve the CAG recommendations so the 2018 calendar can proceed.

From the feedback received, there was general support for the removal of 3 events - NI Senior Championships, SI Senior Championships, and the U23 Championship.

Support for the Champion of Champions event was more mixed. Options for combining the event with a standard Open event at District level were discussed, and the offer of Ohakune to help organise, promote and run the Finals was noted. The Board felt that the CoC event should be retained and the CE is to investigate options for the promotion, smooth-running and success of the event. It is noted that this was not the recommendation of the CAG group.

Resolution

That the SNZ Board, following additional consultation with the Districts, adopts the Competition Advisory Group recommendations that the NI Senior Championships, SI Senior Championships and the U23 Championship be discontinued, and therefore not included in the 2018 Calendar.

Moved/Seconded: GF/SD Carried.

Item 3

SNZ Forum and AGM 2017:

Resolution

That:

The SNZ AGM, National Forum, Board meeting and awards dinner will be held on Saturday November 25, 2017.

The National Forum	9:00am to 3:00pm
SNZ AGM	3:00pm to 4:30pm
Board Meeting	4:30pm to 5:30pm
Awards Dinner	6:30pm

The Notice of Meeting to be sent week commencing 18th September with the following draft agenda items:

- Club 20 initiative - progress report**
- SNZ and District annual plans and budgets**
- Governance Mark**
- Competition Review update**

That the travel and accommodation policies for delegates and attendees remain the same as for 2016.

Moved/Seconded: GM/LK Carried.

ITEMS FOR DISCUSSION

Item 4

Club 20 Initiative:

VU had circulated an update prior to the meeting with recommendations on the way forward. It was noted that the response from some of the Districts had been disappointing given the enthusiasm at Mid-Year Presidents, that District input and support of each trial was important, that there should be a variety of trials (not one size fits all) and that, given SNZ staff changes, the CE pursue options for resourcing the project in the short term.

Item 5

Annual Awards:

LK: agreed to assist the national office with the National Awards for 2017.

Meeting finished 8:55pm

Signed:



Chair, SNZ Board

Date:

6/10/17

MEETING SCHEDULE

December 13	Conference call
February 7	Conference Call
March 2	Jetpark, Auckland
March 31	Jetpark, Auckland
April 7	Conference Call
May 19	Jetpark, Auckland
June 23	Jetpark, Auckland
June 24	Jetpark Auckland – Presidents Meeting
July 22	Tauranga (Venue TECT office)
August 22	Conference Call
September 14	Conference Call 7:30pm
October 6	Christchurch (Venue to be confirmed, preferably close to Burnside – VU to arrange) John Page, Sport NZ, in attendance for up to 1.5hrs from 12:00pm

AGM

Saturday, November 25, Jetpark, Auckland

National Forum	9:00am to 3:00pm
SNZ AGM	3:00pm to 4:30pm
Board Meeting	4:30pm to 5:30pm
Awards Dinner	6:30pm

Actions:

- CE: To identify 5-6 key project from the draft annual plan
Develop a clear and concise description for each project
Provide a more detailed explanation of timelines, costs and outcomes prior to next meeting October 6
- CE: To contact Ohakune and discuss the allocation of the CoC Finals for the next 3 years
Develop a joint operational and marketing plan for the event
- CE: Remove NI Seniors, SI Seniors and U23 Championships from the 2018 calendar
Advise districts and clubs
- CE: Identify a suitable resource, at the national level, to continue implementation of the Club 20 trial
Develop a plan for the next phase the Club 20 trial to engage districts and identify/confirm the clubs to take part in the trial
- VU: Confirm venue for Board meeting October 6 in Christchurch