EXECUTION PLAN

(SAMPLE ONLY)

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| **What needs to be done** | **When it will be done** | **Who will do it** | **What resources are required** | **What we will measure** | **How we will know** |
| *Implement club squash programmes as identified by membership survey* | *30 June 2017* | *Bob, Sue and Jane* | * *$50 for coaching resource materials*
* *$20 to print programme posters*
* *$1000 for coach development training programme*
* *$3000 for programme equipment*
 | * *Number of participants in each programmes*
* *Number of coaches upskilled*
* *Number of new members*
 | * *Count participants in each session*
* *Record number of coaches attending modules*
* *Check membership database for new sign-ups*
* *Survey all participants at end for feedback to improve*
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